

SCHOOL DISTRICT OF THE MENOMONIE AREA

823.2

ELECTRONIC STORAGE OF PUBLIC RECORDS

The storage and archiving of the records of the School District of the Menomonie Area is important to the business and history of the District. In an effort to preserve such records for posterity, to make them more convenient to access, and to secure them from unplanned accidental destruction, the Board of Education authorizes such records as necessary be stored in an electronic format.

These records include, but are not limited to, personnel files and communications, student records, minutes of official Board and Board Committee meetings, student assessment data, and financial records.

This data shall be stored in a manner consistent with applicable state rules and statutes. Furthermore, the format of such records shall be kept current so as not to render them inaccessible because of technological obsolescence.

ADOPTED: June 13, 2011

/s/Tammy Schneider
Clerk